



2022 Fatherhood Is Leadership Conference Exhibit / Vendor Agreement Terms

Eligible Exhibits: Native American Fatherhood & Families Association reserves the right to determine the eligibility of any company or product for inclusion in the convention.

Music: No music of any kind shall be utilized by an exhibitor. The exhibitor agrees that the exhibitor will be liable for all costs, including legal fees, incurred by Native American Fatherhood & Families Association or the Double Tree by Hilton of violation of this rule

Sound Level: The use of devices for mechanical reproduction of sound is permitted but must be controlled. Sound must not be projected outside the confines of the exhibit table as to interfere with the activities of other exhibits.

Literature Distribution: The distribution of publications, samples and printed matter of any kind, or any promotional material is restricted to the confines of each company's exhibit space.

Food & Beverage Restrictions: no food or beverages may be brought into the venue for the purpose of resale to conference attendees for on-site consumption.

Limitation of Liability: The exhibitor agrees to make no claim for any reason whatsoever, including negligence against Native American Fatherhood & Families Association or the Double Tree by Hilton, its members or agents or employees for loss, theft, damage or destruction or property; nor any injury to themselves of employees while in the exhibit area. Each exhibitor should purchase their own insurance.

Insurance: Fire and theft insurance, if so desired, must be taken out by each exhibitor at their own expense. Native American Fatherhood & Families Association or the Double Tree by Hilton are not responsible for direct or consequential damages.

Fire & Safety Laws: Federal, State and City laws must be observed. Aisles and fire exits cannot be blocked by exhibits.

Defacing of Building: Exhibitors may not fasten displays or fixtures to the venue walls, ceilings and floors. Exhibitors are liable for any damage caused to the standard booth equipment.

Sharing Exhibit Space: Only the exhibitor whose company name appears on the contract will be allowed to exhibit products and services in the booth. Companies may not sublet any part of their exhibit space.

Tax Code Enforcement: If financial transactions take place, exhibitors are responsible for acquiring and paying the costs of any taxes required by authorities having jurisdiction over the venue. Such exhibitors must have appropriate documentation available to prove eligibility to do business in Arizona.

Solicitations: No collections or donations, whether for charity or otherwise, shall be made, attempted or announced in any part of the venue without prior approval by Native American Fatherhood & Families Association.

Shipping and Storage: Vendors shipping to the Hotel must label boxes with the recipient's name, Native American Fatherhood & Families Association (group affiliation), and event date. Due to storage constraints, exhibitors cannot receive material prior to three days before arrival. Shipments received before that day are subject to \$10.00 per day/prepackage storage fee or may be *refused delivery/returned to sender*. Hotel has no liability for the delivery, security, or condition of the packages.

Any equipment remaining past the end of the conference shall be deemed abandoned and will be disposed of at the cost of the owner. Native American Fatherhood & Families Association and the Double Tree by Hilton assume no liability for items remaining past the end of the conference date.

Vendors are responsible for any additional prices for AV, electrical & power upgrades. Vendors are responsible for providing their own computers, electrical & power accessories, cords, extensions, etc.

Refunds: All requests for refunds must be sent in writing to the NAFFA office. Cancellations will not be accepted over the telephone. A refund less a \$25 cancellation fee per exhibit space will be granted to written requests received by October 14, 2022

No refunds will be granted after that date.

Other Requirements and Services: Call Cheryl Honnie at 480-833-5007 or cherylh@aznaffa.org to make arrangements.